



# City of DuPont Planning Division Accessory Use Application

1700 Civic Drive  
DuPont, WA 98327  
www.dupontwa.gov

Phone: (253) 912-5393  
Fax: (253) 964-1455

City File Number: \_\_\_\_\_

All information listed in this application, or by applicable ordinance, must be submitted in order for an Accessory Use application to be determined complete. Only complete applications will be processed for conformance with adopted policies and requirements.

### **General Information:**

Applicant name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

Agent/Contact: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

Description of proposal. Be specific.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Site Information:**

Area of site in square feet: \_\_\_\_\_

Area of building floors: \_\_\_\_\_

Building height: \_\_\_\_\_

Number of employees: \_\_\_\_\_

Number of disabled, compact and standard parking stalls: \_\_\_\_\_

**Required Plans, Information and Fee:**

Quantity and minimum scale of each item or drawing is indicated in parenthesis. Plans shall be no larger than 24 by 36 inch sheet size.

- Site Plan drawn at 1 inch = 20 feet with two foot contour lines, building foot print, utility connections and routes, site access location, parking areas, building setback dimensions (seven copies).
- Letter of Sewer Availability from Pierce County, if sewer connection is proposed (two copies).
- Letter of Water Availability from City of DuPont, if water connection is proposed (two copies).
- Letter of Refuse Enclosure Approval from LeMay Inc. if refuse will be generated (one copy). Contact person is Dick Rehn, Service Coordinator, 253-537-8687.
- Written answers to each of the four decisional criteria of DuPont Municipal Code 25.130.030. (One copy paper and one copy in Word format).
- Filing fee.

**Note:**

Fill out and return this application with all material listed in the Required Plans, Information and Fee section. All plans must be folded to 8½ by 11 inch size. You will be contacted by the City within 28 days of formal application submittal regarding whether the application is complete. Site work may not start until all necessary permits have been obtained.

\_\_\_\_\_  
(Applicant Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print name)