

I. Permittee Information

Permittee Name
City of DuPont

Permittee Coverage Number
WAR04-5005

Contact Name
Peter Zahn

Phone Number
253-912-5380

Mailing Address
1700 Civic Drive

City
DuPont

State	Zip + 4
WA	98327-9603

Email Address
pzahn@ci.dupont.wa.us

II. Regulated Small MS4 Location

Jurisdiction
City of DuPont

Entity Type: Check the box that applies		
County	City/Town	Other
	X	

Major Receiving Water(s)
Puget Sound

III. Relying on another Governmental Entity

If you are relying on another governmental entity to satisfy one or more of the permit obligations, list the entity and briefly describe the permit obligation(s) they are implementing on your behalf below. *Attach a copy of your agreement with the other entity to provide additional detail.*

Name of Entity:	Permit Obligation(s):

IV. Certification

All annual reports must be signed and certified by the responsible official(s) of permittee or co-permittees. Please print and sign this page of the reporting form and mail it (with an original signature) to Ecology at the address noted below. An electronic signature will not suffice.

I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that Qualified Personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for willful violations.

Name _____ Title Mayor Date _____

Name _____ Title _____ Date _____

PLEASE indicate reporting year and your jurisdiction in Line 1, above.

PLEASE refer to the INSTRUCTIONS tab for assistance filling out this table.

NOTE: For clarification on how to answer questions, place cursor over cells with red flags.

NOTE: Please answer all questions.

PLEASE review your work for completeness and accuracy. Save this worksheet as you go!

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
1.	Attached annual written update of Permittee's Stormwater Management Program (SWMP), including applicable requirements under S5.A.2 and S9?	Y			DuPont Stormwater Management Plan.pdf
2.	Attached a copy of any annexations, incorporations or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period, and implications for the SWMP as per S9.E.3?	NA		No annexations, incorporations, or boundary changes have occurred.	
3.	Implemented an ongoing program for gathering, tracking, maintaining, and using information to evaluate SWMP development, implementation and permit compliance and to set priorities? (S5.A.3)	Y		The City tracks the number of stormwater plan reviews, construction inspection reports and maintenance. The City is continuing to work on developing a more standardized and user-friendly format for electronic forms and storage of maintenance records.	
4.	Began tracking costs or estimated costs of the development and implementation of the SWMP? (<i>Required</i> no later than January 1, 2009, S5.A.3.a)	Y		The City tracks costs of stormwater site plan review and construction inspection. Majority of these costs are reimbursed by the developer. Other costs are accounted for through budgeting.	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
5.	SWMP includes an education program aimed at residents, businesses, industries, elected officials, policy makers, planning staff and other employees of the Permittee? (<i>Required to begin</i> by February 15, 2009, S5.C.1)	Y		Information regarding preventing stormwater pollution is available on the City's website and has been provided in newsletters, discussed in public meetings, classroom settings, etc. We will continue efforts as opportunities and resources are available. Ongoing regional efforts include Puget Sound Starts Here campaign and other programmatic messaging	
6.	Distributed appropriate information to target audiences identified in the area served by the MS4? (<i>Required to begin</i> by February 15, 2009, S5.C.1.a)	Y		Information regarding preventing stormwater pollution is available on the City's website and has been provided in newsletters, public meetings, classroom settings and provided to development representatives as appropriate.	
7.	Tracked the types of public education and outreach activities implemented. (<i>Required to begin</i> by February 15, 2009, S5.C.1.c)	Y			
7b.	Number of activities implemented:		10		
8.	Measured the understanding and adoption of the targeted behaviors among at least one targeted audience in at least one subject area. (<i>Required to begin</i> by February 15, 2009, S5.C.1.b)	Y		County-wide surveys have been conducted in Pierce County with information shared, in add'n to many similar ongoing regional efforts. The City has/will continue to work with other agencies and volunteers for programs and marketing in the City and region (eg, "Puget Sound Starts Here", use of pet waste stations, invasive species removal) to shape behaviors/practices that benefit water quality. Nat'l Yardcare Wrkshps were held in May 2011, through Pierce County Health Dept with awareness surveys before and after.	
9.	Provided opportunities for the public to participate in the decision making processes involving the development, implementation and updates of the Permittee's SWMP? (<i>Required</i> by February 15, 2008, S5.C.2.a)	Y		The SWMP is made accessible on the City's website for public review/comment. Additional opportunities include ongoing discussions at public meetings regarding the City's Shoreline Master Plan update and other watershed topics, and joining and partnering with Pierce Conservation District (2011).	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
10.	Developed and implemented a process for public involvement and consideration of public comments on the SWMP? (<i>Required</i> by February 15, 2008, S5.C.2.a)	Y		Links to the City's Stormwater Management Plan and Annual Reports are located on the Stormwater section of the City's website. Staff contact information is provided.	
11.	Made the most current version of the SWMP available to the public. (S5.C.2.b)	Y		The SWMP is available on the City's website.	
12.	Posted the SWMP and latest annual report on your website. (S5.C.2.b)	Y		Links to the City's Stormwater Management Plan and Annual Reports are located on the Stormwater section of the City's website.	
12b.	NOTE website address in <i>Attachment</i> field:	Y			http://www.ci.dupont.wa.us/public-works/stormwater/index.html
13.	Initiated or implemented an ongoing program to detect and remove illicit connections and illegal discharges into the Permittee's MS4? (<i>Required</i> August 19, 2011, S5.C.3)	Y		The City has codes, ordinances and strategies in place for identifying and addressing illicit connections and discharges into the MS4.	
14.	Developed and currently maintain a map of your MS4? (<i>Required</i> by February 16, 2011, S5.C.3.a)	Y		The City has a stormwater basemap. It shows drainage areas, stormwater pipes, catch basins, and infiltration facilities. A copy is available upon request.	
14b.	Initiated a program to develop and maintain a map of all connections to the MS4 authorized or allowed by the Permittee after the Permit effective date? (S5.C.3.a.ii)	Y		The City's basemap is updated with new development within approximately 6 months of acceptance of the facility.	
15.	Map shows the location of all known municipal separate storm sewer outfalls, receiving waters and structural stormwater BMPs owned, operated, or maintained by the Permittee? (<i>Required</i> by February 16, 2011, S5.C.3.a.i)	Y		The basemap shows all stormwater pipes, catch basins and water quality and infiltration facilities (including outfalls and overflows).	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
16.	Map shows all storm sewer outfalls with a 24 inch nominal diameter or larger, or an equivalent cross-sectional area for non-pipe systems and includes tributary conveyances, associated drainage areas and land use? <i>(Required by February 16, 2011, S5.C.3.a.i)</i>	NA		The City does not have any direct storm sewer outfalls of this nature to waters of the State. All stormwater is infiltrated.	
17.	Map shows geographic areas served by the Permittee's MS4 that do not discharge stormwater to surface waters? <i>(Required by February 16, 2011, S5.C.3.a.iii)</i>	Y		All stormwater is infiltrated.	
18.	Map has been made available upon request? <i>(S5.C.3.a.iv)</i>	Y		Basemap is available upon request.	
19.	Developed and implemented regulatory actions necessary to effectively prohibit non-stormwater, illicit discharges into the Permittee's MS4? <i>(Required by August 15, 2009, S5.C.3.b)</i>	Y		The City's stormwater code DMC 22.01 prohibits non-stormwater discharges into the stormwater system. The City's municipal code is available on the City's website at http://www.ci.dupont.wa.us .	
20.	Developed and implemented an ongoing program to detect and address non-stormwater illicit discharges, including spills, and illicit connections into the Permittee's MS4? <i>(Required by August 19, 2011, S5.C.3.c)</i>	Y		The City has codes, ordinances and strategies in place for identifying, receiving information, and addressing illicit connections and discharges into the MS4.	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
21.	Developed procedures for locating priority areas likely to have illicit discharges, including at a minimum: evaluating land uses and associated business/industrial activities present; areas where complaints have been registered in the past; and areas with storage of large quantities of materials that could result in illicit discharges, including spills? (<i>Required</i> by August 19, 2011, S5.C.3.c.i)	Y			
22.	Implemented field assessment activities, including visual inspection of priority outfalls identified during dry weather, and for the purposes of verifying outfall locations, identifying previously unknown outfalls, and detecting illicit discharges. (<i>Required</i> by August 19, 2011, S5.C.3.c.ii)	Y			
23.	Prioritized receiving waters for visual inspection? (<i>Required</i> by February 16, 2010, S5.C.3.c.ii)	Y			
24.	Conducted field assessments for three high priority water bodies? (<i>Required</i> by February 16, 2011, S5.C.3.c.ii)	Y			
25.	Conducted field assessments on at least one high priority water body? (<i>Required</i> annually after February 16, 2011, S5.C.3.c.ii)	Y			

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
26.	Developed and implemented procedures for characterizing the nature of, and potential public or environmental threat posed by, any illicit discharges found by or reported to the Permittee? (<i>Required</i> by August 19, 2011, S5.C.3.c.iii)	Y			
27.	Developed and implemented procedures for tracing the source of an illicit discharge; including visual inspections, and when necessary, opening manholes, using mobile cameras, collecting and analyzing water samples, and/or other detailed inspection procedures? (<i>Required</i> by August 19, 2011, S5.C.3.c.iv)	Y			
28.	Developed and implemented procedures for removing the source of the discharge, including notification of appropriate authorities; notification of the property owner; technical assistance for eliminating the discharge; follow-up inspections; and escalating enforcement and legal actions if the discharge is not eliminated? (<i>Required</i> by August 19, 2011, S5.C.3.c.v.)	Y			
29.	Informed public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste? (<i>Required</i> by August 19, 2011, S5.C.3.d)	Y			
30.	Distributed appropriate information to target audiences identified pursuant to S5.C.1? (<i>Required</i> by August 19, 2011, S5.C.3.d.i)	Y		Information regarding preventing stormwater pollution is available on the City's website and has been provided in newsletters, public meetings, classroom settings and provided to development representatives as appropriate.	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
31.	Publicized a hotline or other local telephone number for public reporting of spills and other illicit discharges? (<i>Required</i> by February 15, 2009, S5.C.3.d.ii)	Y			
31b.	Number of hotline calls received:		0		
31c.	Number of follow-up actions taken in response to calls:		0		
32	Maintained a hotline or other reporting number for public reporting of illicit discharges, including spills? (<i>Required</i> by February 15, 2009, S5.C.3.d.ii)	Y			
32b.	NOTE hotline number in <i>Comments</i> field	y		253-912-5381; 253-912-5389 after hours	
33	Tracked the number of illicit discharges, including spills, identified? (<i>Required</i> by August 19, 2011, S5.C.3.e)	Y			
33b.	Number of illicit discharges identified:		0	None identified.	
34	Tracked the number of inspections made for illicit connections? (<i>Required</i> by August 19, 2011, S5.C.3.e)	Y			
34b.	Number of inspections:		0	None identified.	
35	Received feedback from IDDE public education efforts? (<i>Required</i> by August 19, 2011, S5.C.3.e)	N		No feedback received.	
36	Attached report on IDDE public education efforts? (<i>Required</i> by August 19, 2011, S5.C.3.d, S5.C.3.e)	NA		Report is not required (as noted in updated FAQ sheet for annual reports)	
37	Municipal field staff responsible for identification, investigation, termination, cleanup, and reporting of illicit discharges, improper disposal and illicit connections are trained to conduct these activities? (<i>Required</i> by August 15, 2009, S5.C.3.f.i)	Y		Primary staff were trained previously. Illicit discharge and spill identification and response has been discussed during various staff meetings and operational procedure reviews. We plan to continue to expand on this effort.	
37b.	Number of trainings provided:		3		

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
37c.	Number of staff trained:		2		
38	Provided follow-up training as needed to address changes in procedures, techniques or requirements? (<i>Required</i> by August 15, 2009, S5.C.3.f.i)	NA		No substantial changes. Illicit discharge and spill identification and response has been discussed during various safety meetings	
38b.	Number of trainings provided:		0	No substantial changes.	
38c.	Number of staff trained:		0		
39	Developed and implemented an ongoing training program on the identification of an illicit discharge/connection, and on the proper procedures for reporting and responding to the illicit discharge/ connection for all municipal field staff, which, as part of their normal job responsibilities, might come into contact with or otherwise observe an illicit discharge or illicit connection to the storm sewer system? (<i>Required</i> by February 16, 2010, S5.C.3.f.ii.)	Y		Illicit discharge and spill identification and response has been discussed during various safety meetings. The City will provide follow-up and additional training to appropriate personnel as we are able to add staffing and as procedures, techniques, or requirements change.	
39b.	Number of trainings provided:		5		
39c.	Number of staff trained:		7		
40	Developed, implemented and enforced a program to reduce pollutants in stormwater runoff to a regulated small MS4 from new development, redevelopment and construction site activities? (<i>Required</i> by February 16, 2010, S5.C.4)			The City's Stormwater code DMC 22.01 adopted by reference the 2005 DOE Stormwater Management Manual for Western Washington (2005 DOE Manual), as modified by the Western Washington Phase II Municipal Stormwater Permit requirements. The City's municipal code is available on the City's website at http://www.ci.dupont.wa.us .	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
41	Applied stormwater runoff program to all sites that disturb a land area 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? (<i>Required</i> by February 16, 2010, S5.C.4)	Y			
42	Applied stormwater runoff program to private and public development, including roads? (<i>Required</i> by February 16, 2010, S5.C.4)	Y			
43	Applied the Technical Thresholds in Appendix 1 to all sites 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? (<i>Required</i> by February 16, 2010, S5.C.4)	Y			
44	Adopted and implemented regulatory mechanism (such as an ordinance) necessary to address run-off from new development, redevelopment and construction site activities? (<i>Required</i> by February 16, 2010, S5.C.4.a)	Y			
45	Retained existing local requirements to apply stormwater controls at smaller sites or at lower thresholds than required pursuant to S5.C.4? (S5.A.4)	Y		Stormwater requirements apply to all sites that met threshold requirements regardless of size.	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
46	The ordinance or other enforceable mechanism includes the minimum requirements, technical thresholds, and definitions in Appendix 1 (or an equivalent approved by Ecology under the NPDES Phase I Municipal Stormwater Permit) for new development, redevelopment, and construction sites? (<i>Required</i> by February 16, 2010, S5.C.4.a.i)	Y		The City's Stormwater code DMC 22.01 adopted by reference the 2005 DOE Stormwater Management Manual for Western Washington (2005 DOE Manual), as modified by the Western Washington Phase II Municipal Stormwater Permit requirements. The City's municipal code is available on the City's website at http://www.ci.dupont.wa.us .	
47	The ordinance or other enforceable mechanism includes exceptions and variance criteria equivalent to those in Appendix 1? (<i>Required</i> by February 16, 2010, S5.C.4.a.i., and Section 6 of Appendix 1)	Y			
48	Were exceptions or variances to the minimum requirements in Appendix 1 granted? (<i>Required</i> by February 16, 2010, S5.C.4.a.i., and Section 6 of Appendix 1)	N		No exceptions requested.	
48b.	If so, how many were granted?		0		

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
49	The ordinance or other enforceable mechanism includes a site planning process and BMP selection and design criteria that, when used to implement the minimum requirements in Appendix 1 (or equivalent approved by Ecology under the Phase I Permit) will protect water quality, reduce the discharge of pollutants to the maximum extent practicable and satisfy the State requirement under Chapter 90.48 RCW to apply all known, available and reasonable methods of prevention, control and treatment (AKART) prior to discharge? (<i>Required</i> by February 16, 2010, S5.C.4.a.ii)	Y		The City's site planning process includes submittal of construction and stormwater plans and information that demonstrate implementation of applicable minimum requirements.	
49b.	Cite documentation to meet this requirement in <i>Attachment</i> field:	Y			DMC 22.01 is available on the City's website at http://www.ci.dupont.wa.us .
50	The ordinance or other enforceable mechanism provides the legal authority, through the approval process for new development, to inspect private stormwater facilities that discharge to the Permittee's MS4? (<i>Required</i> by February 16, 2010, S5.C.4.a.iii)	Y		An agreement for maintenance of on-site stormwater systems and facilities is required as part of the approval process. This agreement assigns primary maintenance responsibility to owners and provides authority for the City to inspect and to maintain (if necessary) such facilities.	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
51	The ordinance or other enforceable mechanism allows non-structural preventive actions and source reduction approaches such as Low Impact Development (LID) Techniques to minimize the creation of impervious surfaces and minimize the disturbance of native soils and vegetation? (<i>Required</i> by February 16, 2010, S5.C.4.a.iv)	Y		The City's land use requirements encourage retention of native plants/areas and the use of native, drought tolerant vegetation. Landscape req'mts also address irrig. design standards further encourage use of native plants. With the high infiltration rate of our soils, a primary current practice for implementing onsite LID techniques includes infiltration with separation of stormwater from non-pollutant generating surfaces (such as roofs) to infiltration areas independant from other areas of development.	
52	If the ordinance or regulatory mechanism allows construction sites to apply the Erosivity Waiver in Appendix 1, Minimum Requirement #2, does it include appropriate, escalating enforcement sanctions for construction sites that provide notice to the Permittee of their intention to apply the waiver but do not meet the requirements (including timeframe restrictions, limits on activities that result in non-stormwater discharges, and implementation of appropriate BMPs to prevent violations of water quality standards) to qualify for the waiver? (If waiver is allowed, the qualification is <i>required</i> by February 16, 2010, S5.C.4.a.v)	NA		The City decided not to make this option available.	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
53	Developed and implemented a permitting process to address runoff from new development, redevelopment and construction site activities with plan review, inspection, and enforcement capability? <i>(Required by February 16, 2010, S5.C.4.b)</i>	Y		The City's Stormwater code DMC 22.01 adopted by reference the 2005 DOE Stormwater Management Manual for Western Washington (2005 DOE Manual), as modified by the Western Washington Phase II Municipal Stormwater Permit requirements. The City's municipal code is available on the City's website at http://www.ci.dupont.wa.us .	
54	Applied permitting process to all sites that disturb a land area 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? <i>(Required by February 16, 2010, S5.C.4.b)</i>	Y			
55	Reviewed Stormwater Site Plans for new development and redevelopment projects? <i>(Required by February 16, 2010, S5.C.4.b.i)</i>	Y			
55b.	Number of site plans reviewed during the reporting period:		3		
56	Inspected, prior to clearing and construction, all known development sites that have a high potential for sediment transport as determined through plan review based on definitions and requirements in Appendix 7 Determining Construction Site Sediment Potential? <i>(Required by February 16, 2010, S5.C.4.b.ii)</i>	Y			
56b.	Number of qualifying sites inspected prior to clearing and construction during the reporting period:		2		

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
57	Inspected construction-phase stormwater controls at all known permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls? (<i>Required</i> by February 16, 2010, S5.C.4.b.iii)	Y			
57b.	Number of sites inspected during the construction phase for the reporting period:		2		
58	Enforced as necessary based on the inspection at new development and redevelopment projects? (<i>Required</i> by February 16, 2010, S5.C.4.b.iii)	Y		Erosion and sedimentation controls are restored as determined necessary through regular site inspection processes.	
58b.	Number of enforcement actions taken during the reporting period:		0	Compliance achieved through regular inspections. No regulatory enforcement actions.	
59	Inspected qualifying permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater controls such as stormwater facilities and structural BMPs? (<i>Required</i> by February 16, 2010, S5.C.4.b.iv and v)	Y			
59b.	Number of qualifying sites known during the reporting period:		0		
59c.	Number of qualifying sites inspected during the reporting period:		0		

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
60	Verified a maintenance plan is completed and responsibility for maintenance is assigned for qualifying projects? (<i>Required</i> by February 16, 2010, S5.C.4.b.iv)	Y			
61	Enforced regulations as necessary based on the inspection? (<i>Required</i> by February 16, 2010, S5.C.4.b.iv)	Y			
61b.	Number of enforcement actions taken during the reporting period:		0	No enforcement actions.	
62	Developed and implemented an enforcement strategy to respond to issues of non-compliance with the regulations for qualifying projects? (<i>Required</i> by February 16, 2010, S5.C.4.b.vi)	Y		Verified through final inspections and completion of req'd maintenance agreement. No regulatory enforcement actions.	
63	Did the Permittee choose to allow construction sites to apply the Erosivity Waiver in Appendix 1, Minimum Requirement #2? (S5.C.4.b.vii)	N			
63b.	If yes, how many waivers were allowed ?		0		
64	Developed and implemented a long-term operation and maintenance (O&M) program for post-construction stormwater facilities and BMPs? (<i>Required</i> by February 16, 2010, S5.C.4.c)	Y			
65	Adopted an ordinance or other regulatory mechanism that clearly identifies the party responsible for maintenance, requires inspection of facilities and establishes enforcement procedures? (<i>Required</i> by February 16, 2010, S5.C.4.c.i)	Y		Prior to final approval of a development project, an agreement for maintenance of stormwater facilities is required (DMC 22.01) for all new development and redevelopment with privately owned and maintained stormwater facilities.	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
66	Inspected post-construction stormwater controls, including structural BMPs, at new development and redevelopment projects? <i>(Required by February 16, 2010, S5.C.4.c)</i>	Y		Site checks are conducted typically in tandem with review for release of bonding to ensure proper operation of controls and facilities.	
66b.	Number of sites inspected during the reporting period:		1		
66c.	Number of structural BMPs inspected during the reporting period:		20	This is an approximation.	
66d.	Number of enforcement actions taken during the reporting period:		0		
67	Established maintenance standards that are as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the 2005 Stormwater Management Manual for Western Washington ? <i>(Required by February 16, 2010, S5.C.4.c.ii)</i>	Y		DMC 22.01 adopts the 2005 Manual by reference.	
68	Performed timely maintenance as per S5.C.4.c.ii? <i>(Required by February 16, 2010, S5.C.4.c.ii)</i>	Y		No exceedances identified.	
68b.	Attached documentation of any maintenance delays. <i>(Required by February 16, 2010, S5.C.4.c.ii)</i>	NA			
69	Established program to annually inspect all stormwater treatment and flow control facilities (other than catch basins) permitted by the Permittee according to S5.C.4.b. unless there are maintenance records to justify a different frequency? <i>(Required by February 16, 2010, S5.C.4.c.iii)</i>	Y		This program is continuing its development as staffing and budgetary resources allow, and will incorporate standardization of forms and contact records. An incentive tie to rates is contemplated for verifying regular inspection activities for privately maintained facilities.	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
70	If using reduced inspection frequency, Attached documentation as per S5.C.4.c.iii? <i>(Required by February 16, 2010, S5.C.4.c.iii)</i>	NA			
71	Inspected all new stormwater treatment and flow control facilities owned or operated, including catch basins, for new residential developments that are a part of a larger common plan of development or sale, every 6 months during the period of heaviest house construction (i.e., 1 to 2 years following subdivision approval) to identify maintenance needs and enforce compliance with maintenance standards as needed? <i>(Required by February 16, 2010, S5.C.4.c.iv)</i>	Y		Site checks are conducted with ongoing construction activities and inspections to ensure proper operation of controls and facilities.	
71b.	Number of facilities inspected during the reporting period:		600	This is an approximation.	
72	Implemented a procedure for keeping records of inspections and enforcement actions by staff, including inspection reports, warning letters, notices of violations, other enforcement records, maintenance inspections and maintenance activities? <i>(Required by February 16, 2010, S5.C.4.d)</i>	Y			
73	Provided copies of the Notice of Intent for Construction Activity and Notice of Intent for Industrial Activity to representatives of proposed new development and redevelopment? (S5.C.4.e)	Y		Development applicants are provided with information regarding NOI's associated with these activities. Copies provided if requested.	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
74	All staff responsible for implementing the program to control stormwater runoff from new development, redevelopment, and construction sites, including permitting, plan review, construction site inspections, and enforcement were trained to conduct these activities? <i>(Required by February 16, 2010, S5.C.4.f)</i>	Y			
74b.	Number of trainings provided:		3		
74c.	Number of staff trained:		2		
75	Developed and implemented an operations and maintenance (O&M) program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations? <i>(Required by February 16, 2010, S5.C.5)</i>	Y		Ongoing implementation	
76	Adopted maintenance standards as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the 2005 <i>Stormwater Management Manual for Western Washington</i> ? <i>(Required by February 16, 2010, S5.C.5.a)</i>	Y			
77	Performed timely maintenance as per S5.C.5.a.ii? <i>(Required by February 16, 2010, S5.C.5.a.ii)</i>	Y			
77b.	Attached documentation of any maintenance delays. <i>(Required by February 16, 2010, S5.C.5.a.ii)</i>	NA			

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
78	Established a program to annually inspect and maintained all stormwater treatment and flow control facilities (other than catch basins)? <i>(Required by February 16, 2010, S5.C.5.c.iii)</i>	Y			
78b.	Number of known facilities:		21		
78c.	Number of facilities inspected during the reporting period:		21		
79	If using reduced inspection frequency, Attached documentation as per S5.C.5.a.ii? <i>(Required by February 16, 2010, S5.C.5.b)</i>	NA			
80	Conducted spot checks of stormwater facilities after major storms? <i>(Required by February 16, 2010, S5.C.5.c)</i>	Y			
80b.	Number of known facilities:		21		
80c.	Number of facilities inspected during the reporting period:		21		
81	Inspected municipally owned or operated catch basins at least once before the end of the Permit term? <i>(Required to begin by February 16, 2010, S5.C.5.d)</i>	Y		Program for inspection and cleaning of basins using a cyclical scheduling approach has been initiated.	
81b.	Number of known catch basins:		1672		
81c.	Number of inspections:		600	Approximate	
81d.	Number of catch basins cleaned:		535	CB vactoring and cleaning of approx 1/3 of the storm system, completed Feb 2011. Add'l basins in the system will be cleaned on cyclical schedule seeking all basins in 3yrs.	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
82	Established and implemented practices to reduce stormwater impacts associated with runoff from streets, parking lots, roads or highways owned or maintained by the Permittee, and road maintenance activities conducted by the Permittee? <i>(Required by February 16, 2010, S5.C.5.f)</i>	Y			
83	Established and implemented policies and procedures to reduce pollutants in discharges from all lands owned or maintained by the Permittee and subject to this Permit, including but not limited to: parks, open space, road right-of-way, maintenance yards, and stormwater treatment and flow control facilities? <i>(Required by February 16, 2010, S5.C.5.g)</i>	Y			
84	Implemented an operations and maintenance (O&M) program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations? <i>(Required by February 16, 2010, S5.C.5.h.)</i>	Y			
84b.	Number of trainings provided:		5		
84c.	Number of staff trained:		7		

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
85	Implemented a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the Permittee in areas subject to this Permit that are not required to have coverage under the Industrial Stormwater General Permit? (Required by February 16, 2010, S5.C.5.i)	Y			
86	Is there an approved Total Maximum Daily Load (TMDL) applicable to stormwater discharges from a MS4s owned or operated by the Permittee?	N		No applicable TMDLs.	
87	Complied with the specific requirements identified in Appendix 2? (S7.A)	NA			
88	Attached status report of TMDL implementation? (S7.A)	NA			
89	Where monitoring was required in Appendix 2, did you conduct the monitoring according to an approved Quality Assurance Project Plan? (S7.A)	NA			
90	Took appropriate action to correct or minimize discharges into or from the MS4 which may constitute a threat to human health, welfare, or the environment? (G3)	NA		Staff is not aware of any such discharges.	
90b.	Attached a summary of the status of implementation of any actions taken pursuant to S4.F and the status of any monitoring, assessment, or evaluation efforts conducted during the reporting period? (S4.F.3.d)	NA			

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
91	Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance? (G20)	NA			
92	Notified Ecology immediately in cases where the Permittee becomes aware of a discharge from the Permittees MS4 which may cause or contribute to an imminent threat to human health or the environment? (G3)	NA			
93	Attached a summary of identified barriers to the use of low impact development (LID) and measures to address the barriers (Required to be submitted by March 31, 2011, S9.E.4.a)	N		Provided with 2010 Annual Report.	
94	Attached a report describing LID practices currently available and that can be reasonably implemented, potential or planned non-structural actions and LID techniques to prevent stormwater impacts, goals and metrics to identify, promote, measure LID; and schedules to require and implement non-structureal and LID techniques on a broader scale (Required to be submitted by March 31, 2011, S9.E.4.b)	N		Provided with 2010 Annual Report.	

VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part A for all annual reports.

NOTE: Please note in Row 1 of the table if you have no information to report.

NOTE: Please limit your entries to 255 characters per cell. You may include additional information in your Supplemental Documentation attachment and reference it below with the page number.

A. Information Collection

Briefly describe any stormwater monitoring, studies, or type of information collected and analyzed during the reporting period. (S8.B.1)	Who/how to contact for additional information?
1. None	
2.	
3.	
4.	
5.	
6.	

VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part B for all annual reports.

B. SWMP Evaluation (S8.B & S9)

You are required to assess the appropriateness of the BMPs you have selected to implement your SWMP. This evaluation is necessary to evaluate whether the MEP standard set by the permit is protective of water quality in your receiving water bodies. This assessment may be entirely qualitative. Answer **NA** if you are not yet implementing BMPs for a component of the SWMP. (S8.B.2 and S9)

Question	Y/N/NA	Comments (50 word limit)
1. Are the BMPs selected and implemented for Public Outreach appropriate to minimize pollutants in the MS4 to the MEP?	Y	The City will require more time to more fully evaluate the effectiveness of BMP's. Continued coordination with citizens, schools, volunteer groups and programs is ongoing.
2. Are the BMPs selected and implemented for Public Involvement appropriate to minimize pollutants in the MS4 to the MEP?	Y	The City has assisted with opportunities for public involvement via habitat restoration (invasive species removal, etc), participation in Shoreline Master Plan development, and input into SWMP and stormwater code and rate revisions.
3. Are the BMPs selected and implemented for Illicit Discharge Detection and Elimination appropriate to minimize pollutants in the MS4 to the MEP?	Y	The City's IDDE program includes regulatory provisions for addressing illicit discharges and illegal connections to the stormwater system.
4. Are the BMPs selected and implemented for Construction Stormwater Pollution Prevention appropriate to minimize pollutants in the MS4 to the MEP?	Y	The City has been successful in implementing BMP's at construction sites through the review and inspection process.
5. Are the BMPs selected and implemented for Post-Construction Runoff Management appropriate to minimize pollutants in the MS4 to the MEP?	Y	The City's post-construction management program is successful in reducing pollutants and has enforceable measures if necessary. The program is being reviewed for better tracking of site checks and joint involvement w/owners
6. Are the BMPs selected and implemented for Good Housekeeping for Municipal Operations appropriate to minimize pollutants in the MS4 to the MEP?	Y	Since many of the City's standard good housekeeping and operational practices have only recently identified as also being BMPs relating to water quality, more time will be needed to assess the effectiveness of appropriate BMPs.

VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part C for all annual reports.

C. Changes in BMPs or objectives (S8.B)

If any of the BMPs or objectives is being changed, list the old BMP and objective, the new BMP and objective, and a justification for the change below. (S8.B.2., and S9)

NOTE: You may choose to attach additional documentation justifying Changes in BMPs or objectives. Note such attachments in the *Justification for change* field.

	Old BMP	Old Objective	New BMP	New Objective	Justification for Change
1	None at this time				
2					
3					
4					
5					
6					
7					

VII. Information Collection, BMP Evaluation, and Monitoring

D. Preparation for future, long-term monitoring

Complete section D for the fourth annual report only.

Question	Y/N/NA	Comments (50 word limit)	Name of Attachment? Page Number?
1. Identified outfalls or conveyances for long-term stormwater monitoring? (S8.C.2.a)	Y		
1b. Attach site maps and descriptions. (S8.C.2.a)	y		
2. Identified at least two questions for SWMP effectiveness monitoring and developed monitoring plans? (S8.C.2.b)	Y	Information provided with 2010 AR	
2b. Attach the proposed questions and monitoring plans for SWMP effectiveness monitoring. (S8.C.2.a.ii)	y		
3. Monitoring plan developed for each question? (S8.C.1.b.iii)	Y		
3b. Attach a copy of the monitoring plan.	y		
4. Identified sites in preparation for future, long-term monitoring? (S8.C.1.a., and S8.C.2.b)	Y	Information provided with 2010 AR	
4b. Attach a summary of the status of site identification for long-term stormwater monitoring; proposed questions for SWMP effectiveness monitoring; and status of developing the SWMP effectiveness monitoring plans.	y		