



CITY OF DUPONT

ADOPT-A-STREET/TRAIL LITTER CONTROL PROGRAM

Purpose:

- ✓ Involve citizens in the community,
- ✓ To build civic pride in a litter-free DuPont,
- ✓ Offer citizens or organizations an inexpensive way to contribute to the city and generate publicity for their efforts,
- ✓ Provide opportunities for the city to save money.

1. Who Can Adopt A Street/Trail?

Individuals, local businesses, or community groups may adopt a section or sections of street blocks, trails and parks including roundabouts and fire hydrants. Participants shall be at least 15 years old.

2. How Do I Adopt A Street/Trail?

Interested citizens or organizations can complete a volunteer service agreement application form and return it to the City of DuPont Public Works Department. Forms are available at DuPont City Hall and on the website www.dupontwa.gov. The application form will list the applicant's name, address, phone number(s), organization contact, an indemnification clause, and the section of trail being adopted.

3. What Kind of Commitment is Required?

To conduct clean-up activities in a safe manner and comply with any conditions as may be required by the city for the safety of the participants and the public. Safety of the participants and the public is the number one priority of the program.

Participating groups agree to remove litter and maintain greenways from assigned sections of street/trails at least four times per year over a two-year period. Additional clean-ups may be done as necessary to maintain a neat appearance. Generally, the assigned sections are ½ mile, depending on the size of the participating group and the volume of anticipated litter.

4. Record Keeping

Adopt-A-Street/Trail workers will be considered volunteers of the city and will receive the same benefits as other city volunteers. Volunteers will keep track of the hours they work for the city and provide an accounting of these hours on a quarterly basis to the Adopt-A-Street/Trail Coordinator or designee.

The City will also insure Adopt-A-Street/Trail volunteers for workers compensation through the Washington State Department of Labor & Industries for all documented volunteer hours worked.

5. What Does the City Provide?

The City of DuPont erects permanent signs identifying the adopting group, provides safety training, vests, hard hats, advance warning signs, trash bags, and collect filled trash bags for disposal. The City will also insure Adopt-A-Street/Trail volunteers for workers compensation through the Washington State Department of Labor & Industries for all documented volunteer hours worked.

6. Terms of the Agreement

The term of this agreement will be for two years beginning on the date of execution and will end on the date of termination unless terminated by the city or the volunteer adoptee(s) with a thirty-day advanced written notice. Upon termination of the agreement, the Adopt-A-Street/Trail signing will be removed and remain the property of the city.

7. Where Can I Get Additional Information?

Contact the Adopt-A-Street/Trail coordinator at:

City of DuPont Public Works Department
1700 Civic Drive
DuPont, WA 98327
(253) 912-5381

www.dupontwa.gov



CITY OF DUPONT ADOPT-A- STREET/TRAIL PROGRAM AGREEMENT

This agreement is made and entered into and between the City of DuPont, hereinafter called the "City" and _____, hereinafter called the "Adoptee".

WHEREAS the City of DuPont Ordinance number 04-758 authorizes the City to establish a citywide ADOPT-A-STREET Litter Control Program; and WHEREAS the Adoptee wishes to contribute toward the effort to reduce trailside litter.

The City does hereby grant the Adoptee permission to participate in the ADOPT-A-STREET/TRAIL Litter Control Program by picking up litter within the assigned sections of Streets or Trails designated below, in accordance with the following terms and conditions:

The Adoptee does hereby agree:

- 1) To conduct clean-up activities in a safe manner and comply with any conditions as may be required by the City for the safety of the participants and the public. Safety of the participants and the public is the number one priority of the program.
- 2) To assign a leader to each clean-up crew. The crew leader shall have a copy of this agreement with him/her during the clean up.
- 3) To pick up litter no less than four times per year. Additional clean-ups should be scheduled as necessary to maintain a neat appearance. Recommended clean-up interval is once every three months.
- 4) To have all participants wear the hard hats and vests furnished by the City during clean-up activities. No more than ten people shall participate in the clean-up activity at one time.
- 5) To have no more than three vehicles parked on the street shoulder within the assigned area during a clean-up activity. A minimum number of vehicles shall be used to transport the participants to the assigned area.
- 6) Participants shall be at least 15 years old. The Adoptee shall furnish supervision by one or more adults for every eight minors (between the ages of 15 and 18) participating in the clean-up activity.
- 7) The crew leader shall contact the City to schedule their pick up and to coordinate a time to obtain supplies and materials from the City during regular business hours.
- 8) To place filled trash bags and materials alongside the street or trail for disposal by the City.

- 9) To call 911 (Police/Fire Emergency) in the event of any emergency during the clean up. Participants who find anything that is hazardous or suspected to be hazardous will not touch it, but will flag the item for disposal by the proper authorities.
- 10) Participants will not pick up syringes, hypodermic needles, exceptionally large, heavy, or unyielding objects. These kinds of materials should be flagged and the City notified as soon as possible to arrange for proper disposal.
- 11) Each participant must have completed and signed a registration form. Crew Leader shall provide the City with the roster and registration forms of individual participants in each clean up activity within three working days after the clean up.
- 12) The crew leader will report any injuries incurred by participants during clean-up activities to the City within two working days of injury. Notification must be via the City of DuPont Accident Report Form (furnished by the City) and available at DuPont City Hall.
- 13) To return to the City within three working days the materials and equipment furnished by the City.
- 14) Exhibit A for additional conditions that also apply to Adoptee.
- 15) _____ Exhibit A included _____ No additional conditions required

The City agrees to:

- 1) Furnish and install an ADOPT-A-STREET/TRAIL sign with the Adoptee name or acronym. The sign will be installed at each end of the section of street or trail the Adoptee is responsible for.
- 2) Furnish the Adoptee trash bags, safety hats and vests and a “Volunteer Litter Crew Ahead” advance warning sign and stand for the participants to use during the clean-up activity.
- 3) Remove the filled trash bags from the street/trail shoulder.
- 4) Assist the Adoptee in cleaning up the litter if necessary (i.e., when large, heavy or dangerous items are found).
- 5) Maintain necessary records required to secure medical aid benefits for participants under RCW 51.36.

The City recommends the Adoptee have a first aid kit available at the clean-up site and that at least one person with a valid first aid card be present during clean-up activities.

Recycling is an accepted and encouraged activity. Recyclable items collected by participants may be removed from the site at the option of the Adoptee. Profits from the sale of recyclable items shall belong to the Adoptee.

The term of this agreement shall begin on the date of execution indicated below and shall end on the date of termination unless terminated by the City or the Adoptee at an earlier date with a 30-day written notice. Upon termination of this agreement the ADOPT-A-STREET/TRAIL signing will be removed and remain the property of the City.

ASSIGNED STREET/TRAIL SECTION:

Street/Trail _____ From _____ to _____

Name of Organization _____

Address _____

City/State/Zip _____

Organization contact _____

Home address _____

City/State/Zip _____

Daytime phone _____

Evening phone _____

ADOPT-A-STREET/TRAIL Coord _____

Date of execution _____

Date of termination _____

Signature and title of organizational contact _____

ADOPT-A-STREET/TRAIL REGISTRATION FORM

Name of organization _____

Name of participant _____

In case of emergency, notify _____

Relationship _____

Address _____

City/State/Zip _____

The City of DuPont's ADOPT-A-STREET/TRAIL Litter Control Program is for volunteers who donate their time to help keep DuPont's streets clean. Participants are advised that working adjacent to a city street can be hazardous. Participants shall exercise proper care in performing litter collection activities. Participants must wear the safety hat and vest furnished by the City of DuPont and appropriate protective clothing during clean-up activities.

Participants are entitled to receive full coverage for medical treatment required for injury incurred during participation in the ADOPT-A-STREET/TRAIL Litter Control Program under the medical aid provisions of the Worker's Compensation Act, which is administered by the Department of Labor & Industries, but not for loss of time because of injury or illness, or for lasting disability or death.

By signing below, I certify that I am a volunteer and am at least 15 years old. I understand the rights, responsibilities, and privileges of participating in the ADOPT-A-STREET/TRAIL Litter Control Program. I agree to personally assume all risks in connection with this program and to release and hold harmless the City of DuPont, its officers, and employees from any responsibility for injury or damage, which may befall me while I am participating in this program.

Signature of participant Date

Signature of guardian (if participant is less than 18 years old) Date

City of DuPont
1700 Civic Drive
DuPont, WA 98327
(253) 912-5381
www.ci.dupont.wa.us

