



# City of DuPont Planning Division Land Use Application

1700 Civic Drive  
DuPont, WA 98327  
[www.dupontwa.gov](http://www.dupontwa.gov)

Phone: (253) 912-5393  
Fax: (253) 964-1455

City File Number: \_\_\_\_\_

All information listed in this application, or by applicable ordinance, must be submitted in order for a land use application to be determined complete. Only a complete land use application will be processed for conformance with adopted policies and requirements.

### General Information:

Project name: DuPont Public Work Facility - North Site [VARIANCE REQUEST]

Applicant name: City of DuPont

Address: 1780 Civic Drive, DuPont, WA 98327

Phone number: 253-912-5211 Fax number: 253-292-7517

Applicant's representative: Dominic Miller, P.E. - Gray & Osborne, Inc.

Address: 2102 Carriage Drive SW, Bldg I, Olympia WA

Phone number: 360-292-7481 Fax number: 360-292-7517

Description of proposal. Be specific.

Request for Variance 4: DMC 25.35.050(1) - Building Setback

### Site Information:

Assessor's Parcel Number(s): #0119266004

Area of site in square feet: 335,412 SF

Area of streets and alleys: N/A

Area of storm drainage improvements and conveyance lines: 280 lf

Area of open space and neighborhood green tracts: N/A

Area of critical areas and buffers: Steep Slope buffer and Creek buffer

Area of building floors: 16,000 SF office, 2,920 SF vehicle, 900 SF fueling station

Area of impervious surfaces: 26,000 SF

Area of landscaping: 16,200 SF

Building height: 36'-6", 21'-0", 20'-8"

Number of dwelling units: N/A

Number of employees: 23 full time and 3 or 4 seasonal

Number of disabled, compact and standard parking stalls: 35

N/A

**Required Plans, Information and Fee:**

(Quantity and minimum scale of each item or drawing is indicated in parenthesis. Plans shall be no larger than 24 by 36 inch sheet size)

- 1.  Vicinity Map (include as part of site plan).
- 2.  Site Plan drawn at 1 inch = 20 feet extending 100 feet beyond the property lines (eight copies).
- 3.  Landscape Plans identifying: location, size and species of all landmark, historic and specimen trees; trees to be retained, specific tree protection measures drawn at 1 inch = 20 feet (seven copies).
- 4.  Grading Plan with estimated dimensions and quantities of work involved drawn at 1 inch = 20 feet horizontal with 2' contour intervals (seven copies).
- 5.  Storm Drainage and Utility Plan drawn at 1 inch = 20 feet (seven copies).
- 6.  Preliminary Stormwater Management Report and calculations (three copies).
- 7.  Roadway cross sections, (seven copies of single line drawing with dimensions).
- 8.  One each 8 by 11 inch reduction of all drawings.
- 9.  Average daily trips generated by the proposal based on the International Transportation Engineers Trip Generation Manual (two copies).
- 10.  Building Elevations drawn at ¼ inch = 1 foot or larger. Identify building materials and colors (eight copies).
- 11.  Title report of subject lot that is less than 30 days old to identify all encumbrances (two copies).
- 12.  Draft of proposed covenants, conditions and restrictions related to the maintenance of open space or commonly owned improvements, if applicable (two copies).
- 13.  Letter of Sewer Availability from Pierce County (two copies).
- 14.  Letter of Water Availability from City of DuPont (two copies).
- 15.  One site drawing showing the refuse enclosure(s) that is approved via signature and date by LeMay, Inc. Contact person is Charlie Maxwell, Public Relations Director, 253-537-8687.
- 16.  Completed Environmental Checklist (two copies).
- 17.  Completed Land Use Application (one copy).
- 18.  Completed Agent Affidavit (one copy).
- 19.  Filing fee(s).

**Note:**

Fill out and return this application with all material listed in the Required Plans, Information and Fee section. Submittal of all required plans, information and fees constitutes a complete application. You will be contacted by the City within 28 days of formal application submittal regarding whether the application is complete. Site work may not start until all necessary permits have been obtained. Paper or electronic drawings of the proposal may be requested for presentation purposes.

  
\_\_\_\_\_  
(Applicant Signature)

3/3/2020  
\_\_\_\_\_  
(Date)

  
\_\_\_\_\_  
(Print name)